

**CONTINUING COMPETENCE FOR WASTE MANAGERS
1 DAY COURSE OUTLINE
CIWM/WAMITAB ACCREDITED**

WHO IS IT FOR?

This course is designed to provide the necessary underpinning knowledge to enable existing Technically Competent managers to pass the Generic Knowledge Assessment and the chosen Option(s) test(s) under the CIWM/ WAMITAB scheme for demonstrating Continuing Competence.

COURSE REQUIREMENTS Primary Competence Qualification

COURSE STRUCTURE

The course will follow closely the defined syllabuses specified by CIWM/WAMITAB for the Continuing Competence test. It will consist of a mix of presentation, video and exercises for the Generic Knowledge Assessment. The Option pathways will be covered by self-study workbooks and exercises. A mock written multiple choice test will be conducted at the end of the day which will be comprised of 18 generic questions and 8 questions on each of your chosen options. A comprehensive set of notes will be provided for you to take away for further revision.

OUTCOMES – by the end of the course you should be able to:

- Identify what is required to complete the Continuing Competence test
- Understand the key underpinning Environmental and Health & Safety legislation and its application with regard to the management of wastes covering Duty of Care, Hazardous waste, WEEE, wastes destined for landfill
- Show that you know the basics of managing Health and Safety on Waste Management sites especially with respect to behaviour, traffic management, dealing with contractors, Permits to Work, work equipment, manual handling and protecting health
- Understand the fundamental legal duties for employers and employees
- Show that you understand environmental protection on waste management sites including the storage and containment of wastes and oil and methods to deal with environmental incidents and accidents
- Show that you have an awareness of environmental risks, potential emissions and pollution prevention
- Identify the consequences of causing pollution
- Develop sufficient knowledge and understanding to successfully complete your chosen option test



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COURSE PROGRAMME (09:00 – 17:00) (Times may vary)

SESSION 1 (09:00 – 11:00) – GENERIC KNOWLEDGE

Introduction

The Continuing Competence Test

Waste Management and key principles

Waste Duty of Care/ Carrier Registration/ transfer of waste

Record keeping/ Transfer notes

Waste classification/ EWC

SESSION 2 - GENERIC KNOWLEDGE (11:15 – 13:00)

Hazardous Waste/ Consignment Notes

Specific waste types- WEEE, Hazardous waste (recognition of/ where to find out/ existence of separate consignment procedure)

Environmental Permitting - Permitted/ Exempt facility - variations, transfer, surrender, Exemptions, Management Systems, Compliance and Enforcement

Landfill categorisation and requirement for pre-treatment

SESSION 3 - GENERIC KNOWLEDGE (13.30 – 14:00)

Environmental risk assessment Source-Pathway-Receptor pollution linkage

Surface water/ drainage

Emissions – Control of litter, odour, mud, dust, vermin & other potential major emissions

Oil storage

Waste storage and containment – Impermeable pavements, sealed drainage, hard standing, bunding, interceptors

Dealing with environmental incidents/ spillages

HEALTH & SAFETY (14:00 – 15:00)

Health and Safety in the waste industry

Monitoring H&S and legal duties

Risk assessment – control procedures/ behaviour/ culture

Use of PPE

Reporting (RIDDOR) Near-miss etc.

Managing people on site (staff and others) – dealing with contractors/ sub-contractors

Traffic management plans and safety signs and signals

Permits to work (Explosive atmospheres, working at height, confined spaces)

Work equipment, Lifting equipment and manual handling regulations and their requirements

Health issues and control measures



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COURSE PROGRAMME CONTINUED

SESSION 4 - OPTIONS – WORKBOOKS (15.15 – 16:00)

Options study using workbooks and relevant guidance documents in one or more of your specialist areas

- Landfill – Hazardous waste LH
- Landfill - Non-hazardous LNH
- Landfill – Inert waste LIN
- Landfill – Closed LC
- Treatment Hazardous waste TMH
- Treatment - non-Hazardous waste TMNH
- Transfer Hazardous waste TSH
- Transfer – non-hazardous waste TSNH
- Clinical Waste CW
- Contaminated Land Remediation CLR
- Aerobic Composting AC
- Metal Recycling sites MRS
- End of Life vehicles ELV
- Anaerobic digestion AD
- Waste Electrical & Electronic Equipment WEEE
- Mobile Plant for Landspreading LSNHW

SESSION 5 - MOCK TEST (16:00 – 17:00)

Short Revision session

Mock Continuing Competence Test (Written Multiple Choice)

